

# COUNCILLORS' INFORMATION BULLETIN

Tuesday, 21 April 2020

**Bulletin No: IB/1023**

INFORMATION ITEM	Pages
<p>1      <b>Delegated Planning Decisions</b></p> <p>Delegated planning decisions for the week beginning 13 April 2020 are attached. Contact for enquiries: Jean McPherson, Group Manager: Development Management on 01293 438577.</p>	3 - 4
<p>2      <b>Temporary Traffic Regulation Order: A264 Crawley Southwestern Bypass (Westbound)</b></p> <p>Information regarding the Temporary Traffic Regulation Order for the A264 Crawley Southwestern Bypass (westbound) is attached.</p>	5 - 6
<p>3      <b>COVID-19: CMT Urgent Significant Operation Decision</b></p> <p>Due to the outbreak of the Coronavirus Pandemic COVID-19 it has been necessary for the Corporate Management Team to take an urgent Significant Operational Decision. This decision was taken with due regard to, and in accordance with, published Government Guidance. A list of the recent decision taken, along with supporting information such as the reasons for is attached.</p>	7 - 8
<p>4      <b>Chief Executive: Emergency Urgency Decision - Cancellation of the Full Council AGM on 29 May 2020</b></p> <p>Under the Emergency Urgency Decision power, the Chief Executive has taken a decision to cancel the Full Council AGM which had been scheduled to take place on 29 May 2020.</p> <p>The decision was taken in consultation with the Mayor (as Chair of the Full Council), the Leader of the Council and the Leader of the Opposition. All confirmed their support for the proposal under the circumstances.</p> <p>A copy of the full decision is attached.</p>	9 - 10



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5	<p><b>Chief Executive: Emergency Urgency Decision - Approval of Absence for Councillor Ascough</b></p> <p>Under the Emergency Urgency Decision power, the Chief Executive has taken the decision to approve the absence of Councillor Ascough under the provisions of Section 85 of the Local Government Act 1972.</p> <p>The decision was taken in consultation with the Mayor (as Chair of the Full Council), the Leader of the Council and the Leader of the Opposition, and all confirmed their support for the decision.</p> <p>A copy of the decision is attached.</p>	11 - 12
6	<p><b>Consideration Report: Phase 2B Forge Wood: Road Names and Flat Block Names</b></p> <p>Consideration report PES/350 of the Head of Economy and Planning is attached.</p>	13 - 14
7	<p><b>Press Releases</b></p> <p>Press releases are available at <a href="http://www.crawley.gov.uk/news">www.crawley.gov.uk/news</a></p>	

# CRAWLEY BOROUGH COUNCIL

## DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 13/04/2020 and 17/04/2020

Application Number	Location	Proposal	Date of Decision	Decision
CR/2017/0563/CC2	QUALITY DRY CLEANERS AND LAUNDERETTE, 10 POUND HILL PARADE, POUND HILL, CRAWLEY	Discharge of conditions 5 and 6 (ventilation/extraction) pursuant to CR/2017/0563/FUL for demolition of rear lean-to and sub-division of existing unit and change of use from dry cleaners/laundrette (sui generis) to dry cleaners/laundrette (sui generis) and hot food takeaway (A5) (including ventilation and filtration system), installation of new shopfront, erection of two chimneys on the roof to provide extract outlets, erection of single storey rear extension with rear access doors	15 April 2020	PERMIT
CR/2019/0855/FUL	24 MITCHELLS ROAD, THREE BRIDGES, CRAWLEY	Erection of front porch	17 April 2020	PERMIT
CR/2020/0017/FUL	26 WOODSIDE ROAD, NORTHGATE, CRAWLEY	Erection of a two storey rear and side extension and single storey rear extension	15 April 2020	REFUSE
CR/2020/0029/FUL	J SAINSBURY SUPERSTORE, CRAWLEY AVENUE, WEST GREEN, CRAWLEY	Replacement of gas coolers on roof	14 April 2020	PERMIT
CR/2020/0033/192	6 FLINT CLOSE, MAIDENBOWER, CRAWLEY	Certificate of lawfulness for loft conversion to habitable space with side dormer	16 April 2020	PERMIT

CR/2020/0133/CON	IFIELD HALL, CHARLWOOD ROAD, IFIELD, CRAWLEY	Consultation from Horsham District Council (DC/20/0380) for erection of replacement building, study centre, polytunnels and kitchen/cafe to provide enhanced daycare facilities on site along with associated hard and soft landscaping and enhanced car parking layout, following demolition of existing garage building and derelict building	17 April 2020	NO OBJECTION
CR/2020/0153/CON	HORSE HILL WELL SITE, HORSE HILL, HOOKWOOD, HORLEY	Consultation from Surrey County Council for the storage of crude oil in association with planning permission for retention of the wellsite and production of hydrocarbons	17 April 2020	NO OBJECTION
CR/2020/0200/TEL	SATELLITE TERMINAL, PIER 3, PERIMETER ROAD EAST, GATWICK, CRAWLEY	Prior notification for the removal of 3 no existing antennas to be replaced with 3 no new antennas, internal upgrade of existing equipment room and associated ancillary works thereto	14 April 2020	NO OBJECTION

# Agenda Item 2



Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	A264 Crawley S/western Bypass Westbound	
Village/Town/Parish	Crawley	
Specific Location	A264, A264 Crawley S/western Bypass Westbound, Crawley	
Reason for TTRO	Westbound Road Closure between the Pease Pottage Roundabout and the Tollgate Hill Roundabout to undertake carriageway surface including replacing high friction surfacing and road marks	
Proposed Start Date / Time	Date: 22nd June 2020	Time: 20:00
Proposed End Date / Time	Date: 26th June 2020	Time: 05:00
The restriction will be effective		
	Night-time only from (time) 20:00 (time) 05:00	
Access arrangements	Access maintained for emergency services, residents and pedestrians	
Applicant name	Edburtons Contractors	
Applicant contact tel number	01903 813665	
Any other details	For more information about this proposed TTRO please visit: <a href="https://one.network/?tm=117068915">https://one.network/?tm=117068915</a>	

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

Streetworks Team

[Report a problem with a road or pavement](#) or [raise a highways related enquiry](#)

Follow us at [@WSHighways](#)

Email: [htr@westsussex.gov.uk](mailto:htr@westsussex.gov.uk)

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Decision Log:		Service Area(s) Council Wide including Staff decisions		
Date:	Decision / Action / Message:	Rationale:	Completed by:	Communication:
16.04.20	Introduction of a temporary reduction to collection charges of 50% for bulky waste for an initial period of three weeks from Monday 20.04.20, after which date a review will take place.	Neighbourhood Services staff redeployed to offer bulky collection service as the Household Waste Recycling Site has been closed by WSCC and aim to reduce fly tipping in the Borough	Head of Community Services	Cabinet Member for Environmental Services and Sustainability

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# Agenda Item 4

## RECORD OF DECISION TAKEN UNDER EMERGENCY URGENCY POWERS

**SUMMARY OF DECISION TO BE TAKEN:** Consideration of cancelling the Full Council AGM on 29 May 2020

It is proposed to cancelling the AGM Full Council and instead Committees, Chairs and Mayoralty will continue in their current format until the next scheduled Full Council on 15 July, where any changes for 2020/21 municipal year can be made. It is expected that the Full Council on 15 July would be a 'hybrid' meeting dealing with standard Full Council items and some elements of the AGM. It should be noted that the ceremonial side of the AGM element on the 15 July is likely to be reduced. Political Groups can still make any membership changes up until 15 July, via the normal method via email to Democratic Services.

**ASSOCIATED COMMITTEE:** Full Council

### RELEVANT PERSONS CONSULTED:

- The Mayor (As Chair of The Full Council (Cllr Sharma)) – responses received and is in full support.
- Leader of the Council (Cllr Lamb) - responses received and confirmed his support for the purposed approach.
- Leader of the Opposition (Cllr Crow) – responses received and confirmed his support for the proposal as the best option under the circumstances

Consultation with the above ran between on Friday 19th April 2020 to Tuesday 14 April 2020

**DECISION MADE:** To confirm the Cancelling the AGM Full Council on 29 May 2020, with the 15 July 2020 scheduled to be held as a 'hybrid' meeting dealing with standard Full Council items and elements of the AGM.

**REASONS FOR DECISION AND FURTHER INFORMATION:** The rationale for this decision is that the legislation has been changed so the Council is no longer required to hold the AGM which was previously the case. There have been no changes of members and therefore committee proportionality remains unchanged. Also in these current times holding an AGM virtually maybe difficult to run smoothly both for the meeting itself and for the associated pre-Group meetings and a virtual AGM would lack the expected civic gravitas of an AGM Mayor making. By delaying the meeting until July there would be a chance that the Full Council could be held in part in a physical form and it would be more fitting than just a virtual annual meeting. This would need to be kept under review following public health and government guidance at the time.

I hereby agree that I will take the decision as set out above, for the reasons detailed, under the Council's Emergency Urgency Powers.



**Chief Executive**  
**Date: 20 April 2020**

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# Agenda Item 5

## RECORD OF DECISION TAKEN UNDER EMERGENCY URGENCY POWERS

**SUMMARY OF DECISION TO BE TAKEN:** Considering a request for the Approval of Absence under the provisions of Section 85 of the Local Government Act 1972 for Councillor Ascough.

Councillor Ascough has requested an extension as he has not been able to attend a committee meetings since 21 October 2019 due to health reasons. Councillor Ascough has confirmed that he is in better health now and therefore able to continue his role as a Councillor. He had intended to attend committee meetings recently, however those meetings had been cancelled due to the Covid-19.

**ASSOCIATED COMMITTEE:** Full Council

### RELEVANT PERSONS CONSULTED:

- The Mayor (As Chair of The Full Council (Cllr Sharma) – responses received and is in full support.
- Leader of the Council (Cllr Lamb) - responses received and confirmed his support for the purposed approach.
- Leader of the Opposition (Cllr Crow) – responses received and was in support for a leave of absence for any member of the council where there is evidenced illness for a long period. Such decisions should be consistent with the approach applied by the council to its employees.

Consultation with the above ran between on Friday 19th April 2020 to Tuesday 14 April 2020

**DECISION MADE:** Approval of Absence under the provisions of Section 85 of the Local Government Act 1972 for Councillor Ascough until **16 July 2020**

**REASONS FOR DECISION AND FURTHER INFORMATION:** The rationale for this extension allows Councillor Ascough the opportunity to attend committee meetings as they are about to recommence.

I hereby agree that I will take the decision as set out above, for the reasons detailed, under the Council's Emergency Urgency Powers.



**Chief Executive**  
**Date: 20 April 2020**

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# Agenda Item 6

## Crawley Borough Council

### **Consideration Report for Delegated Decision by Cabinet Member for Environmental Services & Sustainability**

**Expected Date of Decision 29 April 2020**

#### **Phase 2B Forge Wood: Road Names and Flat Block Names**

Report of the Head of Economy and Planning – *PES/350*

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#### **1. Purpose**

- 1.1 This report seeks approval of the road names and block/s of flats names to be used in Phase 2B at new neighbourhood Forge Wood.

#### **2. Recommendations**

- 2.1 That the Cabinet Member for Environmental Services and Sustainability approve that the following names be used for Phase 2B of Forge Wood:

- Crane Court
- Bastable Street
- Potter House
- Worthington Close
- Brookvale House
- Austen House
- Bronte House
- Curie Close
- Sundari House
- Sophia House

#### **3. Reasons for the Recommendations**

- 3.1 The recommended names for Phase 2B of Forge Wood have been discussed and agreed with the developer (Taylor Wimpey) and Councillor Jhans (as Cabinet Member for Environmental Services and Sustainability).
- 3.2 The recommended names are from the already agreed theme for Phase 2 Forge Wood development ie. Notable Crawley People, Famous Women and British Lakes & Reservoirs.
- 3.3 This decision is taken in accordance with the relevant Specific Delegation to the Cabinet Member for Environmental Services and Sustainability as set out in the Council's Constitution.

# Agenda Item 6

## **4. Background**

- 4.1 The decision relating to street naming and numbering forms part of Leader's Scheme of Delegation. The Leader has specifically delegated decisions relating to street naming and numbering to the Cabinet Member for Environmental Services.
- 4.2 It has been previously agreed that the themes for Phase 2 of the Forge Wood development would be Famous Women, Notable Crawley People and British Lakes & Reservoirs.
- 4.3 The proposed names have been agreed with Taylor Wimpey as the developer.

## **5. Information & Analysis Supporting Recommendation**

- 5.1 New housing developments need to be named and addressed as a matter of legislation and requirement.
- 5.2 The proposed names provide the best option as they align with the previously agreed themes.
- 5.3 A number of themes have previously been looked at, and other themes have been already been used for the completed phases of the Forge Wood development. All the names have been checked to avoid both duplication and meaning.

## **6. Background Papers**

- 6.1 [Crawley Borough Council's Constitution: The "Executive Function" \(The Leader and the Cabinet\)](#)